

PORT HURON GOLF CLUB

Minutes of a Regular Meeting of the Board of Directors

Held: August 21, 2024

Members Present:

In Person: Glen McCoy (phone), John Adair, Kathy Hayman, Dale Vos, Frank Partipilo Sr., AJ Armbruster, Devin Smith (phone), Jon Ryan

Absent: Paul Kraklan

Others Present: Ray Reyes, GM  
Joel Peattie, Golf Professional  
Jeremy Shay, Superintendent

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The meeting was called to order at 5:00 p.m.

**1. Welcome & Opening Remarks.**

- a. President-Elect Vos welcomed everyone.

**2. Approval of Minutes.**

- a. The minutes from the July 17, 2024, regular meeting were presented. Motion by Armbruster, seconded by Partipilo to approve. Motion carried. Adair abstained.

**3. Finance and Capital.**

- a. July 31, 2024, financials were presented. The bar revenue is down and COGS are climbing. Motion by Hayman, seconded by Ryan to approve. Motion carried. GM also distributed the July 31, 2024, Financial Synopsis.
- b. The PHGC Capital Fund and Analysis of Capital Improvement Account and Restricted Cash reports were presented. **Danny Negin was not available to come and explain the balance at October 31, 2023 of \$ 376,650.00.** The Pending Capital Projects list has been updated, removing the following items:

- 1. Outstanding Cart Barn \$5,000.00
- 2. Occupational Hazard Repair \$ 900.00
- 3. Bag Storage Drain Repair \$3,623.00 (will be re-addressed when the parking lot is replaced)
- 4. Update Bag Storage Area \$ 8,500.00 (further review is needed)

**4. General Manager.**

- a. No new updates.

## 5. Membership Report.

- a. The Membership Class Count and 2024 Membership Changes & Financial Impact as of August 21, 2024, were presented.
- b. Sandra Nowak's application needs to be presented to the board for approval, may be done via email.
- c. One new membership application was presented:
  1. Chris Kurzweil, Regular SocialMotion by Hayman, Adair seconded to approve. Motion carried. No membership proration.
- d. The membership application on the website needs to be updated to reflect the changes to the Non-Resident Membership category, to include employment address and residence address(es).
- e. The members taking a one-year leave of absence need to be made aware, their leave of absence was approved based on their taking a social membership to hold their spot.
- f. The Non-Resident category members will be notified by GM of their grandfathered date of 12/31/2025. Employment and residence address(es) will be obtained to verify if they still qualify for this category.
- g. The By-Law committee is working on updating the by-laws based on the Non-Resident category changes made on July 2, 2024, via TEAMS.

## 6. Greens Committee.

- a. Report provided.
- b. The putting green has been diagnosed with an illness. There is mold underground and heavy aeration is needed. To be done immediately.
- c. The pump house needs a secondary motor. Motion by Adair, Ryan seconded to approve, the purchase of a motor NTE \$7,000.00. Motion carried.
- d. #7 forward tee boxes were discussed. The Ladies Association has funds and would like to help fund a solution to the steep incline. Based on history, stairs are not recommended. There will be a communication sent out indicating where carts can be driven, on the right side of the tee box, coming off of cart path from #6 green, to avoid the hill.
- e. The new planter boxes were budgeted at \$5,000.00 and did not include new caps. \$2,400.00 will be transferred from the golf course budget to replace the top caps at \$2,400.00. Motion by Adair, Hayman seconded to approve. Motion carried.

## 7. Membership Experience Committee.

- a. No report provided.

## 8. Pro Shop / Tournaments Committee / Handicap Committee.

- a. July was a busy month. There is an increase in registrations from the ladies for the Club Championship. The Senior Member Guest tournament does not have much interest, at this point.
- b. The WDG scheduled in July was rained out. WDG asked to reschedule their tournament to June 17, 2025. Motion by Adair. Armbruster seconded to approve. Motion carried.
- c. The Ladies Member Member is scheduled for June 20 – 21, 2025.
- d. The Men’s Invitational may be August 13 – 16, 2025. The handicap committee will be recommending using the standard handicap vs low 12 or low 6.

The committee is also accessing the process of handicap posting and validity. They will continue to monitor daily postings against the tee sheet.

**9. Long Range Planning Committee.**

- a. The committee will update their report to reflect projects completed. John Adair has prepared a presentation and will be presented to the membership in September. The presentation will focus on the projects and not financing.

**10. Policies Review.** None.

**11. Old Business.**

- a. The Head Professional committee will meet tomorrow night. More information to follow.
- b. PHGC will celebrate 125 years in 2025!
- c. Winter staffing was discussed. Conversations will be conducted with the appropriate staff members.
- d. New club software programs are being explored. The goal would be, once approved, to put it in place during the off season.
- e. The men’s dress code, relating to tucked shirts, was discussed. The new policy will be modified to read; effective September 1, 2024 men’s golf / polo shirts must be tucked in, while on the golf course. Motion by Adair, Ryan seconded to approve. Motion carried.
- f. Personal Cart Policy reminder: all personal golf carts must be inspected by Jeremy, or the Pro Shop, prior to use. This existing policy must be communicated and enforced. Jeremy will present the policy. Also, a maximum of 3 carts per group – 2 private and 1 club cart. This existing policy also must be communicated and enforced.

**12. New Business.**

**13. Adjournment.** The meeting adjourned at 7:10 pm.

Submitted by:

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Kathy Hayman, Secretary